

# ECU 1 Card Application Process

## Apply

- Apply for first or replacement card and be sure to select pick up on Main or Health Science campus.
- Next Step: Pay or Upload Photo (depends on selections made on application).

## Pay

- Pay card fee of \$10 for first card or \$20 replacement card fee.
- Next Step: Upload Photo or Wait for pick up notification from the 1 Card Office (depends on selections made in application).

## Upload Photo

- Upload Photo with and government Id (driver's license, passport, military id, state id) by signing into My Photo application using your pirate Id.
- Next Step: Wait for pick up notification from the 1 Card Office.

## Card Production

- Cards are printed through out the day for any that have completed all the previous steps. A link to schedule a pick-up appointment or request mailing for a \$1 shipping fee will be emailed once your card has been printed.
- Next Step: Pick up your card from t he 1 Card Office or Activate your card upon arrival in the mail.

## Pick Up or Activate

- Schedule an appointment: Pick up your card on the day and time from appropriate 1 Card location specified in your appointment confirmation.
- Paid for mailing: Activate your card upon arrival in the mail. Your card will be affixed to a mailer with instructions on how to activate your card.